



Govt. of Assam
OFFICE OF THE PRINCIPAL

বিনেশ্বর ব্রহ্ম সোৱদিছাৰি ফৰায়সালিমা
বিনেশ্বৰ ব্ৰহ্ম অভিযান্ত্ৰিক মহাবিদ্যালয়
BINESWAR BRAHMA ENGINEERING COLLEGE

Email: bbeckokrajhar@gmail.com

P.O. & Dist. Kokrajhar (BTC), Assam

website: www.bbec.ac.in

NOTICE

Preparation of Theme Song for the College

It is hereby informed to all students, faculty members and staff of Bineswar Brahma Engineering College, Kokrajhar that the college intends to prepare an official Theme Song reflecting its goal, vision, mission, values, unity and commitment to excellence in technical education, innovation and nation-building.

Interested students, faculty members and staff having skills in song writing, music composition, singing or musical arrangement are invited to contribute their ideas and talents towards this initiative.

Interested individuals may submit their original lyrics to the undersigned in official e-mail id: principal.bbec@gmail.com on or before 31st December, 2026.

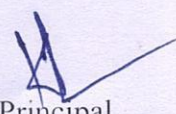
General Guidelines, Submission process, selection, approval and all other terms and conditions is mentioned in Annexure-I

Sd/-
(Prof. K. K. Brahma)
Principal
Bineswar Brahma Engineering College
Kokrajhar

Memo No. BBEC/Koj/ GenCorres/50/2012/26- 1077
Copy to:-

Date: 13/10/2026

1. All HoDs for wide circulation among the faculty members and students
2. Head Assistant (i/c) for wide circulation among the non-teaching staff
3. Web master, for uploading in institute website
4. Office file


Principal
Bineswar Brahma Engineering College
Kokrajhar


Annexure-I

General guidelines for the preparation, selection and approval of official theme song

1. General Guidelines

- i. **Purpose:** The theme song shall reflect the vision, mission, unity, academic excellence, culture and institutional identity of the institute.
- ii. **Originality:** The lyrics and musical composition must be original and must not infringe upon the copyright or intellectual property rights of others.
- iii. **Institutional Identity:** The song should highlight the institute's name, motto, achievements, technological contributions and commitment to society and nation-building, wherever appropriate.
- iv. **Language:** The song may be composed in Assamese and Bodo languages (bi-lingual) starting with Assamese and ending with Assamese words
- v. **Content:** The lyrics must be dignified, inspiring, inclusive and appropriate for academic ceremonies and official institutional events.
- vi. **Duration:** The preferred duration should not be exceeded 3 minutes,
- vii. **Musical Style:** The composition should be melodious, inspiring, easy to sing and suitable for group singing at institutional functions.

2. Rules for Submission

- i. Participation may be invited from students, faculty members, staff, alumni only.
- ii. Each entry must include the lyrics and wherever possible, a demo recording or musical composition.
- iii. Every submission must include the name and contact details of the contributor(s), department, and affiliation.
- iv. Contributors must declare that the submitted work is original and does not violate third-party rights.
- v. Joint submissions with maximum two contributors may be permitted, with all contributors clearly identified.

3. Evaluation Criteria

A committee constituted by the competent authority may evaluate the entries based on the some standard criteria.

4. Constitution and Role of the Selection Committee

- i. A committee shall be constituted with Principal of the institute as Chairperson.
- ii. The committee may include representatives from the administration, faculty, music experts, and member of the student body.
- iii. The committee shall examine the entries for originality, relevance, quality, and compliance with the prescribed guidelines.
- iv. Shortlisted contributors may be invited to present their compositions before the committee.
- v. The committee may recommend one entry or a combination of suitable elements from different entries, subject to the contributors' consent and applicable intellectual property arrangements.
- vi. The decision of the competent authority on the final selection shall be final, subject to the institute's applicable rules.


Principal
Binewar Bhatia Engineering College
Kokrajhar

5. Copyright and Intellectual Property Rights

- i. Contributors must ensure that their submissions do not contain unauthorized lyrics, melodies, recordings, or other copyrighted material.
- ii. The ownership and permitted use of the selected lyrics, composition, arrangement, and recording shall be settled through a written agreement with the institute before official adoption.
- iii. Any transfer or licence of intellectual property rights must clearly specify the permitted uses, attribution, recording, reproduction, modification, and public performance of the theme song.
- iv. No submission shall be commercially exploited or altered by the institute beyond the agreed terms.
- v. The institute may arrange professional recording, orchestration, and refinement of the selected composition, subject to the agreed rights and permissions.

6. Approval and Final Recording

- i. The selected theme song shall be submitted to the competent authority for final approval.
- ii. Necessary revisions may be suggested to improve clarity, musical quality, pronunciation, and suitability for institutional occasions.
- iii. The approved version shall be professionally recorded, wherever feasible.
- iv. The institute may prepare instrumental, choral, and shortened versions for different official occasions, subject to the relevant permissions.
- v. The approved theme song shall be preserved in the institute's official records.

7. General Conditions

- i. The theme song must not contain offensive, discriminatory, politically partisan, or otherwise inappropriate content.
- ii. The song should promote unity, integrity, discipline, innovation, scientific temper, environmental responsibility, and social commitment.
- iii. Submission of an entry does not guarantee selection or any monetary award.
- iv. Any honorarium, award, or certificate, if applicable, shall be governed by a separate notification.
- v. The institute reserves the right to cancel, extend, or modify the submission schedule or process for valid administrative reasons.
- vi. Matters not covered under these rules shall be decided by the Principal or the competent authority in accordance with applicable institutional policies and law.


Principal
Bhawan Prakash Engineering College
Kokrajhat