

**GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF TECHNICAL EDUCATION::ASSAM
KAHILIPARA::GUWAHATI::19**

e.File No. 339524/423

Dated: As on E-sign

From: Shri. Dhrubajyoti Borah, ACS,
Director of Technical Education, Assam,
Kahilipara, Guwahati-19.

To: The Principals,
All Government Engineering Colleges and Polytechnics of Assam

Sub: Notification of Guidelines for Student Union Bodies in the Engineering
Colleges and Polytechnics under the Directorate of Technical Education, Assam.

Ref: Government Letter eCF No. 672770/2 dated 22/04/2026.

Sir/Madam,

With reference to the subject cited above, I would like to state that the Government in Higher Education (Technical) Department has approved the Guidelines for Student Union Bodies in the Engineering Colleges and Polytechnics under The Directorate of Technical Education, Assam, vide Government Letter stated in reference.

In this regard, the Guidelines for Student Union Bodies, as enclosed in ANNEXURE-I, is hereby notified for all the Engineering Colleges and Polytechnics under the Directorate of Technical Education, Assam.

Yours faithfully

Encl: As stated above

Director of Technical Education, Assam,
Kahilipara, Guwahati-19

**ANNEXURE-I: Guidelines for Student Union Bodies
under
The Directorate of Technical Education, Assam**

1. Preamble:

- In compliance with the recommendations of the Lyngdoh Committee as endorsed by the Hon'ble Supreme Court of India, these Guidelines aim to ensure peaceful, free, fair and democratic Student Union elections in all Engineering and Polytechnic Institutions under the Directorate of Technical Education, Assam.
- The recommendations of the Lyngdoh Committee should be implemented in toto in the Engineering Colleges'/Polytechnics' Student Union body as well as the All Engineering College / All Polytechnic Student Union body.

2. Objective:

- To facilitate student engagement in democratic processes while maintaining discipline, academic integrity, and institutional harmony, where all regular students of the Engineering College/Polytechnic can vote directly to elect office bearers of the Student Union body.

3. Structure of the Student Union Body:

- The Union/representative body shall comprise of only regular students enrolled in the Engineering College / Polytechnic.
- Faculty members, administrative staff, and political bodies are strictly barred from holding any post in the executive of the Union/representative body, nor shall they be allowed to be a member of the Union/representative body.
- The elected representative from any Engineering College/Polytechnic shall form the electoral college, which shall elect the members of the All Engineering College / All Polytechnic Student Union.

4. Eligibility Criteria for Candidates:

- The candidate must be a regular student of the institution.
- The candidate should have minimum 75% attendance in the academic session.
- The candidate should not have any existing academic arrears or backlogs.
- In the event of non availability of candidates without backlog, the Engineering College / Polytechnic authority may take appropriate decision.
- A candidate shall have only 1(One) opportunity to contest for a particular post.
- The candidate should have a clean disciplinary record with no criminal record/background or any disciplinary action taken against him/her by the Engineering College / Polytechnic authority.

5. Disassociation from Political Parties:

- The disassociation of Student Elections and Student representation from Political Parties should be followed strictly.
- Student bodies shall remain independent and must not affiliate with or be influenced by political parties.
- Political slogans, symbols, or associations are strictly prohibited in the election process.

6. Election Procedures:

- **Timeline:** Elections must be conducted within 6 to 8 weeks of the commencement of the academic session, on a yearly basis.
- **Election Committee:** Principal of the Engineering College/Polytechnic will form a Committee comprising of Teaching and Non-Teaching staff of the Engineering College/Polytechnic to conduct the entire process of elections, commencing from the date of filing of nomination papers to the date of declaration of results, which must be completed within 10 (Ten) days.
- **Nomination & Campaigning:**
 - All candidates must submit nominations as per the notified schedule.
 - No candidate shall be permitted to make use of printed posters, printed pamphlets or any other printed material for the purpose of canvassing. Campaigning shall be restricted to hand-made posters displayed at designated spots, which shall be notified by the Engineering College/Polytechnic authority.
 - Candidates should be asked to submit their vision and mission and allowed to campaign on their policies and programs only and refrain from criticizing their opponents on private life, caste, community, or religion.
 - During the election period, candidates should be allowed for processions and/or public gatherings/meetings without disturbing the classes and other academic and co-curricular activities of the Engineering College/Polytechnic, only after taking permission of the College/Polytechnic authority. In no case such processions or meetings should be allowed after 6.00 PM.
 - No candidate shall be permitted to carry out processions or public meetings or in any way canvas or distribute propaganda outside the Engineering College/Polytechnic campus.
 - The use of loudspeakers, vehicles, or animals for the purpose of canvassing or campaigning should be strictly prohibited.
 - Defacement of college property is strictly prohibited. Proper security arrangement should be made so that neither the candidate nor his/her supporters shall deface or cause any destruction to any property of the college campus.

7. Expenditure Regulation:

- The Candidates should not be allowed to spend more than Rs. 5,000/- (Rupees Five Thousand only) as campaign expenditure and he/she should submit a complete and Audited accounts to the Engineering College/Polytechnic authorities within 1(One) week of declaration of the result.
- The Engineering College/Polytechnic shall publish such audited accounts within 2(Two) days of the submission of such accounts through the Institution's website so that any member of the student body may freely examine the same.

8. Polling and Voting:

- Students must carry his/her valid student identification card while coming for casting their vote.
- Except the voters, no one without proper permission from the Engineering College/Polytechnic authority shall enter the polling booths.
- All candidates shall be jointly responsible for ensuring the cleaning up of the polling area within 24 hours of conclusion of polling.

9. Grievance Redressal Mechanism:

- A Grievance Redressal Cell must be constituted, comprising:
 - One HOD/Faculty-in-charge of student affairs as Chairman.
 - One senior faculty member.
 - One senior Office staff member.
 - Two final year student representatives (one must be a girl), nominated by students.
- The Grievance Redressal Cell shall be mandated to handle, resolve and redressal of all election-related complaints and grievances.
- The Grievance Redressal Cell as well as the authority of the Engineering College/Polytechnic will take decisions as per the recommendations of the Lyngdoh Committee.

10. Role of College Administration:

- The Principal of the Engineering College/Polytechnic shall be the Chief Advisor on the Student Union body.
- A faculty member shall be assigned as faculty in-charge to each student portfolio to facilitate coordination.

11. Violation & Penalty:

- No one other than regular students of the Engineering College/Polytechnic should be allowed to take part in the election process in any capacity, and violation of this rule should be subject to disciplinary action.
- The election of a candidate will be nullified in the event of any non-compliance, or excessive expenditure via involvement of outside political party or any other means.
- Any breach of these guidelines, including overspending or political involvement, will lead to disqualification or cancellation of results.

12. Implementation:

- These guidelines shall come into effect immediately and be applicable to all Engineering Colleges and Polytechnic Institutions under the Directorate of Technical Education, Assam.

(e-signed)

Director of Technical Education, Assam,
Kahilipara, Guwahati-19