



GOVT. OF ASSAM

OFFICE OF THE PRINCIPAL::BINESWAR BRAHMA ENGINEERING COLLEGE

P.O. & Dist. Kokrajhar (BTC) Assam

Phone & Fax No: 03661- 218250 Email: [bbeckokrajhar@gmail.com](mailto:bbeckokrajhar@gmail.com) website: [www.bbec.ac.in](http://www.bbec.ac.in)

No. BBEC/Koj/Admission/20/2011/

Date: 29/08/2023

### Notice

Candidates those who have verified their documents through the 1<sup>st</sup> to 4<sup>th</sup> documents verification process at Bineswar Brahma Engineering College, Kokrajhar and deposited token money of Rs. 10,000/- (Ten thousand only) but want to withdraw their seat permanently are hereby asked to submit form (Annexure VI) by e-mail ([borahjm@rediffmail.com](mailto:borahjm@rediffmail.com)) on or before 5<sup>th</sup> September, 2023.

Incomplete Application form ((Annexure VI) and without signature of candidates, parents/guardian will not be accepted.

Principal  
B.B. Engineering College  
Kokrajhar-783370



**APPLICATION FOR SEAT SURRENDER**

Academic Session: .....

To

The Principal,

Name of College/Polytechnic: .....

Sir/Madam,

Respectfully, I submit that I want to withdraw my admission from your esteemed Institute. Please allow me to surrender my seat and refund the fee deposited amount after deductions as per Directorate of Technical Education of Assam rules. My admission details are as follows:-

1. Name of the Programme: (like Diploma in Engineering/ B.TECH./MCA. etc.) .....
2. Name of the Student (Mr./Ms.) (In Block Letters): .....
3. Father's Name (In Block Letters): .....
4. Course/Branch Allotted: .....
5. College/Polytechnic Allotted: .....
6. Registration ID /Roll no.....
7. Category of Admission: Gen./SC/ST/OBC/ PWD/ Others(NCC/SPORTS/RDP/CGE/FF) etc.: :.....  
(Tick the appropriate) Tution Fee Waiver/EWS/Lateral entry/:.....
8. Date of Allotment of Seat: .....  
(Attach copy of allotment letter)
9. Date of request for seat withdrawn : .....
10. Reason for Withdrawal of Seat: .....

**Detail of Admission Fee Deposited:**

Mode of Payment (Cash/Online/Draft/Credit Card/Debit Card)

.....

Amount of fee Deposited: ..... Receipt Number &amp; Date : .....

**(Attach proof / Receipt of fee deposit)**

11. Name on which refund of fee : .....  
Required (by .....  
Draft/RTGS/NEFT) IFSC code .....  
Account No..... (Attach  
cancelled cheque / photocopy of cancelled cheque)
12. Address where Cheque / Draft to be sent: .....  
.....  
Mobile Number : ..... Telephone Number .....

**(Signature of Student )****(Signature of Parents/ Guardian)**

Date.....

Date.....