**Modalities &Detailed information of Even Semester Compartmental Examination, 2021 (Online Mode)**

The following modalities will be followed for the upcoming online End Semester Examinations, (ESE):

**For Departments**

1. The online examination will be held in Google Classroom environment (Links provided below).

2. Concerned HoDs should take the responsibility for uploading the Question paper and attendance sheet to the respective Google Classrooms 15 minutes prior to the commencement of examination.

3. After ensuring that all the students have uploaded the answer scripts to the Google Classroom environment, the HoD will have to download the responses for evaluation purpose. Once download is completed, the particular Google Classroom should be archived by the HoD such a way that the students cannot access the classroom anymore.

4. The pdf answer scripts along with Question Paper should promptly be distributed to the respective evaluators.

**For Candidates**

1. The online examination will be held in Google Classroom environment. The concerned Students will have to join respective Google Classroom using Gmail ID, two days before the examination using link/class code given below.

2. Students need to download the Question Paper from Google Classroom. They should clearly write Roll Number, Subject Name, Subject Code, Branch, Semester, Date of Examination and the total number of pages included in the answer script on the first page {cover page} (First page/cover page should not be used for answering). Student need to use A4 size paper for writing the examination.

3. Answer must be written in student’s own handwriting and each page of answer script must contain the date of examination, Roll Number, page number and their signature, without these data the particular page(s) will not be evaluated.

4. Students need to sign a self declaration form (undertaking) and that to be attached at the end of the answer script. The format of the self declaration form is available as annexure.

5. At the end of the stipulated time frame, students will scan all the pages including the cover page, self declaration form (must be distinct and readable) and convert them into a single pdf file using any online resource (File Name should be Roll Number of the Student). That pdf file needs to be uploaded to the Google Classroom by the student within half an hour (30 minutes) after completion of stipulated time frame.

6. Monitoring of students during the examination period to be done through some online meeting application (Zoom, Google Meet, WebEx etc.) by the colleges and University IT Team. Students will have to join Google Meet 15 minutes prior to the start of examination and must be active (online) throughout the course of examination for monitoring purpose by college authority/ASTU, Assam.

7. Students need to ensure proper device (including camera) with good internet connectivity during the examination. Internet connectivity is the responsibility of students.

8. Student need to preserve the original answer scripts and to be submitted to the concern institutions (examination center) when the classes will be resumed.

9. In case of any kind of malpractice noticed and reported by the concern invigilator, the same will be treated as per the University regulation

Google classroom and google meet links for online Examination to be held from 16-08-2021

**2nd Semester Examination (Common)**

|  |  |  |
| --- | --- | --- |
| **Date of Examination** | **Subjects** | **Google Classroom Link** |
| 23.08.2021 | Engg Physics-II (PH201) | <https://classroom.google.com/c/MzgwNzA4MjA1Mzcy?cjc=agj6xhf>Class code : agj6xhf |
| 26.08.2021 | Engg Mechanics-I (ME204) | <https://meet.google.com/evd-jqed-vik><https://classroom.google.com/c/Mzc4MzIzODExNDEw?cjc=xj7anfr>Class code: xj7anfr |

**Attachments:**

1. Annexure I: Sample of the Front Page/Cover Page of the Answer Sheet in own handwriting

2. Annexure II. Sample of the Declaration/Undertaking form in own handwriting

 **Sd/-**

**Centre In-charge**

**BBEC, Kokrajhar**

**FRONT PAGE OF ANSWER SHEET**

Date of Examination:

Course/Program:

Semester:

Branch:

Regular/Repeater:

Subject Name:

Subject Code:

Registration No:

Roll No:

Total No of Pages:

Name of the Institution:

**Signature of the Student**

**Annexure II**

**DECLARATION/UNDERTAKING FROM THE STUDENT**

 I hereby declare that I have uploaded the answer sheets by the specified procedure of the University, also I hereby, undertake to submit the original answer sheets immediately upon demand by the concerned authority of the Institution.

Date:

 Signature of the Student

 Roll No:

 Registration No: