

Minutes of the 9th Board of Governors' (BOG) Meeting of Bineswar Brahma Engineering College, Kokrajhar held on 20th June, 2020 at 4 PM conducted through video conferencing on Cisco-Webex platform

The list of members and invitees present is enclosed as Annexure-I. The Principal in-charge and Member Secretary confirmed that quorum was present and the Chairman called the meeting to order.

The 9th Board of Governors' meeting of Bineswar Brahma Engineering College, Kokrajhar was held on Cisco-Webex platform under the Chairmanship of Dr. B.K. Das, former Managing Director, NRL, Numaligarh & Chairman, BOG on 20th June, 2020 at 4.00 PM.

The Chairman at first welcomed all the members and then requested the Member Secretary & Principal in-charge of the college to place the agenda for consideration of the Board of Governors.

Agenda No. 1: Minutes of 8th BOG meeting.

Minutes of the 8th BOG meeting held on 22nd February, 2020 was placed in the meeting and taken on record.

Agenda No. 2: Action taken reports on pending points up to 8th BOG meeting

Resolution 2-20.06.2020

The Principal in-charge, based on resolution (Agenda No: 8) of 1st BOG meeting held on 17th May, 2019 informed that a proposal had already been submitted to the Govt of Assam vide letter no. BBEC/Koj/Estt/1/2011/2238, Dated: 27-02-2019, for uninterrupted power supply. The BOG advised Principal in-charge to take adequate measures immediately and take-up with concerned authorities to expedite the process.

Principal in-charge informed that the administrative manual (resolution of Agenda No 3 of 2nd BOG meeting held on 25th May, 2019) could not be completed on time as most of the members of the concerned committee were out of station and faced difficulty in contacting

each other due to nationwide pandemic situation of COVID-19 and lockdown. The BOG suggested that efforts be taken to complete the drafting of the administrative manual and place it in the next BOG meeting for approval.

Regarding academic activities, the Principal in-charge informed that the programmes like North-East Hackathon and two numbers of faculty development programmes (resolution of Agenda No. 5 & 6 of 7th BOG meeting held on 5th December, 2019) had already been cancelled due to nationwide pandemic situation of COVID-19 and lockdown since 24th March, 2020.

Dr. Mukul Chandra Bora, SPA, SPIU-NE, on quarterly action plan (up to September, 2020) clarified that assets like digital pen tablet, webcam, screen recording interface etc. in subcomponent 1.1.2.6 were not permitted to be incorporated under academic activities. In view of this, the BOG suggested that these asset items be dropped from the proposed action plan. Regarding the proposal of offering incentive to faculty members of Bineswar Brahma Engineering College the BOG suggested that first a scheme of incentivization should be prepared including evaluation parameters for judging performance and also indicating availability/provision of funds in the budget. In this regard, BOG advised Principal in-charge to prepare one fresh action plan and circulate among the members of BOG for comments, modifications and suggestions if any. Based on above, an agenda item should be placed in the next board meeting.

Agenda 3: Annual increment of TEQIP faculties along with arrear after completion of one year from the date of joining.

Agenda Note: Till today, twelve numbers of faculties have been working under TEQIP at Bineswar Brahma Engineering College from January, 2018 on a consolidated salary of Rs. 70,000.00 (seventy thousand only) as per NPIU guidelines. However, the incumbents may get 3% annual increment on salary after completion of one year from the date of joining. In the last BOG meeting (The 8th BOG meeting on 22nd February, 2020), it was asked to place this long pending issue as agenda item in the next meeting. The BOG may discuss and approve the pending issue.

Resolution 3-20.06.2020

The Chairman, BOG enquired whether it was in compliance with the established norms. Dr. Mukul Ch. Bora informed that allocation was in addition to the project allocation and it was within the NPIU budget. The BOG advised Principal in-charge to initiate necessary steps for the increment of faculties working under TEQIP-III scheme following NPIU guidelines after completing annual appraisal of the concerned faculties. It was also advised to submit a report in the next BOG meeting for final approval.

Agenda No. 4: Urgent fund for repairing of toilets, painting, disposal of rubbish/waste and sanitization of college campus (BBEC quarantine centre) before commencement of class/examination

Agenda Note: As per the Govt. order, the academic block of Bineswar Brahma Engineering College is now fully fledged quarantine centre. Considering the safety of faculties, staffs and students of the college, urgent fund is needed for repairing of 24 units of toilets, painting, and sanitization of whole college campus and disposal of rubbish before commencement of class/examination in Bineswar Brahma Engineering College. The approximate requisite funds for the said purposes are appended below:

Sl. No.	Purpose	Amount in Rs.
1	Toilet repairing (24 units.)	6,00,000.00
2	Painting of college	2,50,000.00
3	Sanitization of college campus	35,000.00
4	Disposal of rubbish	10,000.00

Resolution 4-20.06.2020

The BOG suggested to explore from the Govt. of Assam through Kokrajhar district administration to mitigate the expenditure for repairing of toilets, painting and sanitization of the college etc., as there was no provision to utilise fund from TEQIP-III scheme and as the Govt. had been utilizing the facility. It was also suggested that the Principal in-charge should

discuss with the mentor institute, Government Engineering College, Bargur, Tamil Nadu regarding the alternative source of fund for the same, if any.

The meeting concluded with vote of thanks to the Chairman and all the Board Members by the Member Secretary cum Principal in-charge, BBEC, Kokrajhar.

Chairman
Board of Governors'
Bineswar Brahma Engineering College
Kokrajhar

Memo. No.

Date:

Copy to:

1. The Chairman, Board of Governors, Bineswar Brahma Engineering College, Kokrajhar
2. The Member, Board of Governors, Bineswar Brahma Engineering College, Kokrajhar



Principal i/c & Member Secretary,
Board of Governors'
Bineswar Brahma Engineering College
Kokrajhar

Principal & Member Secretary
Board of Governors
Bineswar Brahma Engg. College
Kokrajhar

Annexure – I

The following members were present at 9th BOG meeting, BBEC, Kokrajhar held on 20th June 2020 through Online Video Conferencing

Sr. No.	Name of the person	Portfolio
1	Dr. Bhupati Kr. Das	Chairman
2	Dr. D. K. Saikia	Member
3	Dr. S. K. Kakoty	Member
4	Dr. Anjan Dutta	Member
5	Dr. Nripen Das	Member
6	Dr. Mukul Ch. Bora	Invitee
7	Dr. P. Thirumal	Invitee
8	Dr. Jyotishmoy Borah	Member
9	Mr. Anjan Kr. Kakati	Member
10	Dr. Medalson Ronghang	Coordinator, TEQIP III
11	Dr. Kamal Kr. Brahma	Member Secretary

