



Bineswar Brahma Engineering College, Kokrajhar, Chandrapara Kokrajhar  
(BTAD) Assam-783370, Assam

## INVITATION LETTER

Package Code: TEQIP-III/2019/AS/bbek/78

Current Date: 03-Oct-2019

Package Name: BBEC/TEQIP/FURNITURE/1

Method: Shopping Goods

**Sub: INVITATION LETTER FOR BBEC/TEQIP/FURNITURE/1**

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sr. No	Item Name	Quantity	Place of Delivery	Installation Requirement (if any)
1	Computer Table 1	35	Bineswar Brahma Engineering College, Chandrapara, Kokrajhar, BTAD, Assam-783370	
2	CHAIR - A	35	Bineswar Brahma Engineering College, Chandrapara, Kokrajhar, BTAD, Assam-783370	
3	Storage Cabinate	6	Bineswar Brahma Engineering College, Chandrapara, Kokrajhar, BTAD, Assam-783370	
4	Chair with writing boards	70	Bineswar Brahma Engineering College, Chandrapara, Kokrajhar, BTAD, Assam-783370	
5	Modular Table	2	Bineswar Brahma Engineering College, Chandrapara, Kokrajhar, BTAD, Assam-783370	
6	Modular Furniture for Lab	1	Bineswar Brahma Engineering College, Chandrapara, Kokrajhar,	

			BTAD, Assam-783370	
7	Laboratory table	12	Bineswar Brahma Engineering College, Chandrapara, Kokrajhar, BTAD, Assam-783370	
8	Lab Stool	60	Bineswar Brahma Engineering College, Chandrapara, Kokrajhar, BTAD, Assam-783370	
9	Computer Table 2	100	Bineswar Brahma Engineering College, Chandrapara, Kokrajhar, BTAD, Assam-783370	
10	Computer Chairs	100	Bineswar Brahma Engineering College, Chandrapara, Kokrajhar, BTAD, Assam-783370	
11	Conference Table	1	Bineswar Brahma Engineering College, Chandrapara, Kokrajhar, BTAD, Assam-783370	
12	Revolving chairs	30	Bineswar Brahma Engineering College, Chandrapara, Kokrajhar, BTAD, Assam-783370	
13	Wooden Table	2	Bineswar Brahma Engineering College, Chandrapara, Kokrajhar, BTAD, Assam-783370	
14	Wooden Table Big	8	Bineswar Brahma Engineering College, Chandrapara, Kokrajhar, BTAD, Assam-783370	
15	Modular lab furniture	1	Bineswar Brahma Engineering College, Chandrapara, Kokrajhar, BTAD, Assam-783370	
16	dark room table	2	Bineswar Brahma Engineering College, Chandrapara, Kokrajhar, BTAD, Assam-783370	
17	Steel rack	9	Bineswar Brahma Engineering College, Chandrapara, Kokrajhar, BTAD, Assam-783370	
18	cabinet	22	Bineswar Brahma Engineering College, Chandrapara, Kokrajhar, BTAD, Assam-783370	
19	Almirah Big	8	Bineswar Brahma Engineering	

			College, Chandrapara, Kokrajhar, BTAD, Assam-783370	
20	Stools	110	Bineswar Brahma Engineering College, Chandrapara, Kokrajhar, BTAD, Assam-783370	
21	LABORATORY TABLES	16	Bineswar Brahma Engineering College, Chandrapara, Kokrajhar, BTAD, Assam-783370	

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme [TEQIP]-Phase III** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.
3. **Quotation**
  - 3.1 The contract shall be for the full quantity as described above.
  - 3.2 Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
  - 3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit Price.
  - 3.4 Applicable taxes shall be quoted separately for all items.
  - 3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
  - 3.6 The Prices should be quoted in Indian Rupees only.
4. Each bidder shall submit only one quotation.
5. Quotation shall remain valid for a period not less than **45**days after the last date of quotation submission.
6. Evaluation of Quotations: The Purchaser will evaluate and compare the quotations determined to be Substantially responsive i.e. which
  - 6.1 are properly signed; and
  - 6.2 Confirm to the terms and conditions, and specifications.
7. The Quotations would be evaluated for all items together.
8. Award of contract The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
  - 8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any

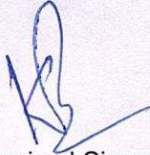
quotations and to cancel the bidding process and reject all quotations at any time prior to the award of Contract.

8.2 *The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be Incorporated in the purchase order.*

9. Payment shall be made in Indian Rupees as follows:

Payment Description	Expected Delivery Period (in Days)	Payment Percentage
Satisfactory Delivery & Installation	30	10
Satisfactory Acceptance	30	90

10. Liquidated Damages will be applied as per the below:  
Liquidated Damages Per Day Min %:0.01  
Liquidated Damages Max %:10
11. All supplied items are under warranty of 6 months from the date of successful acceptance of items and AMC/Others is **NA**.
12. You are requested to provide your offer latest by **14:30** hours on **18-Oct-2019**.
13. Detailed specifications of the items are at Annexure I.
14. Training Clause (if any) **No**
15. Testing/Installation Clause (if any) **Yes**
16. Performance Security shall be applicable: **0%**
17. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
18. Sealed quotation to be submitted/ delivered at the address mentioned below, **Bineswar Brahma Engineering College, Kokrajhar, Chandrapara Kokrajhar (BTAD) Assam- 783370, Assam**
19. We look forward to receiving your quotation and thank you for your interest in this project.



(Authorized Signatory)

Name & Designation

Principal  
Bineswar Brahma Engineering College  
Kokrajhar

**Annexure I**

<b>Sr. No</b>	<b>Item Name</b>	<b>Specifications</b>
1	Computer Table 1	Computer Tables 480 sq ft for 35 persons, it includes electrical boards and plugs .Plywood- chand interior, gatani (solid comarcial) and material thickness 19mm Mica- virgo laminate and material thickness 1mm. Available in different colour and textures Picture will be included in Annexure: A, and attached with invitation letter.
2	CHAIR - A	Arm Chairs Revolving chair with push back, H45x W24x D20 in inches, Seating height minimum 17 inch, weight 22kg, primary material : fabric Picture will be included in Annexure: A, and attached with invitation letter.
3	Storage Cabinate	Storage Cabinet, 3ft x 6.5ft x 1.5ft 0.5mm metal sheet, 5 shelves, WxHxD : 850mm x 1950mm x 450mm, contemporary, modern, free stand, powder coated paint finished with 4mm glass panel, having door lock mechanism, white, silver, grey color options Picture will be included in Annexure: A, and attached with invitation letter
4	Chair with writing boards	Chairs with writing Pad Material MS with Commercial Plywood Size 4 Feet x 2 (Customize) Color Customize Picture will be included in Annexure: A, and attached with invitation letter.
5	Modular Table	Modular Tables 10ft x 2.5ft x 3ft with Granite top Picture will be included in Annexure: A, and attached with invitation letter.
6	Modular Furniture for Lab	Modular Tables 33ft x 2.5ft x 3ft with Granite top Picture will be included in Annexure: A, and attached with invitation letter.
7	Laboratory table	Lab Tables 8ft x 4ft x 3.5ft Picture will be included in Annexure: A, and attached with invitation letter.
8	Lab Stool	Lab stools 1.5ft dia wooden top and 2.5ft height steel legs Picture will be included in Annexure: A, and attached with invitation letter.
9	Computer Table 2	Computer Table, 4ft x 2ft x 3ft, plywood material Picture will be included in Annexure: A, and attached with invitation letter.
10	Computer Chairs	Computer Chair revolving, full Picture will be included in Annexure: A, and attached with invitation letter.
11	Conference Table	Conference table, 30 Capacity [each person 2ft x 2ft] Picture will be included in Annexure: A, and attached with invitation letter.
12	Revolving chairs	Revolving chair half Picture will be included in Annexure: A, and attached with invitation letter.
13	Wooden Table	Wooden Table 6ft x 3ft x 3ft Picture will be included in Annexure: A, and

		attached with invitation letter.
14	Wooden Table Big	Customised wooden Table Material: Wooden, Dimension: 6ft x 3ft x 3ft, with 2nos. of drawers. Picture will be included in Annexure: A, and attached with invitation letter.
15	Modular lab furniture	Modular Lab Furniture 4x2'6"x2'10" (2 nos.) with mobile pedestal storing unit having 2nos. drawers and 1 filing cabinet, material: Table top should be 20 mm thick granite and table frame should be SS 304 and sheet thickness must be 1.5 mm, frame and legs must be 50 mm, 4 water basin, Pigeon hole almirah light tight and acid resistant 5x2x7 (nos. 1) Hinged door (material : PP) wall cabinet accessories 48"x15"x30" Picture will be included in Annexure: A, and attached with invitation letter.
16	dark room table	Dark Room Table Frame made of 40x40x16SWG ms pipe, top frame in 20x40x16SWG ms pipe with powder Picture will be included in Annexure: A, and attached with invitation letter.
17	Steel rack	Steel racks Load per layer: 0-25 kg, Colour : customized, Size: 78"Hx36"Wx15"D Picture will be included in Annexure: A, and attached with invitation letter.
18	cabinet	Lab wood wall cabinet , Dimensions: 18'W X 30'H X 15'D Matte finish, surface coated, material: wood Picture will be included in Annexure: A, and attached with invitation letter.
19	Almirah Big	Product Dimensions: Length (50.7 cm), Width (90 cm), Height (195 cm) Color: Royal Ivory, Finish: Glossy, Style: Contemporary Primary Material: CRCA Steel -Compact design with ample internal storage Durable and Strong -Unique handle design with lock Safe and secure Picture will be included in Annexure: A, and attached with invitation letter.
20	Stools	Sitting Stool Size: 300X300 mm, Material: Mild steel, Surface: powder coated. Picture will be included in Annexure: A, and attached with invitation letter.
21	LABORATORY TABLES	Laboratory Table Table with cupboard, dimension : Width: 1.5 m, Length: 3 m, height: 1.8 m, table top material : granite, table top thickness: 10-25 mm, Cabinet material: Metal steel, handle material: stainless steel. Picture will be included in Annexure: A, and attached with invitation letter.

**FORMAT FOR QUOTATION SUBMISSION**  
(In letterhead of the supplier with seal)

Date: \_\_\_\_\_  
To: \_\_\_\_\_

Sl. No.	Description of goods \ (with full Specifications)	Qty.	Unit	Quoted Unit rate in Rs. (Including Ex-Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payable	
						In %	In figures (B)
<b>Total Cost</b>							

Gross Total Cost (A+B): Rs. \_\_\_\_\_ (Amount in figures)

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ amount in words) within the period specified in the Invitation for Quotations. We confirm that the normal commercial warranty/ guarantee of \_\_\_\_\_ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact No. \_\_\_\_\_