



TEQIP-III CELL
Bineswar Brahma Engineering College
Kokrajhar (BTAD), ASSAM

No. BBEC/TEQIP/2017-18/01/ADVT/8

Dated 28th June, 2018

EMPLOYMENT NOTICE

Applications are invited from the eligible candidates for the following post in TEQIP-III CELL, Bineswar Brahma Engineering College, Kokrajhar under NPIU on a purely temporary basis and initially for a period of one year, which may be extended for maximum three years depending on the performance of the candidate. The application can be downloaded from the website (www.bbec.ac.in).

Sl.No.	Post	Qualification	Consolidated Salary
1.	Account Officer	Degree with experience	₹25,000/-
2.	Data Entry Operator (Tally)	Diploma	₹15000/-
3	Office Boy	HS Pass	₹10000/-

Details

Sl. No. 1. The candidate should have: a) a degree in B.Com with a minimum of 50% b) a minimum of 1-year experience in finance and accounting matters. c) computer knowledge i.e. MS Office (is a must) as well as accounting software viz. Tally (is a must) d) fluency in English language.

Sl. No. 2. The candidate should have: a) computer knowledge i.e. MS Office (is a must) b) knowledge of Tally (preferable) c) fluency in English.

Enclosure: The application should be accompanied along with i) self-attested educational mark sheets and certificates ii) NOC from the present employee if employed. iii) Experience certificate in original. iv) Application form in original. v) Demand draft of ₹ 200.00 in favor of IR and DC Bineswar Brahma Engineering College, Kokrajhar payable at Kokrajhar.

General Note: (No separate call letters will be sent, shortlisted candidates will be intimated at the website)

- For S.No. 1&2. Format of evaluation 70% computer test and 30% personal interview.
- Last date of receipt of application: **15/07/2018**
- Tentative date of practical Test: **25/07/2018** and personal interview: **30/07/2018**
- TA will be given to ST/SC candidate for appearing in personal interview up to SL class in train/ Govt. busses ONLY.

The application may be send to the following address:

Dr. Medalsan Ronghang
Assistant Professor,
Co-ordinator, TEQIP-III
Civil Engineering Department
Bineswar Brahma Engineering College, Kokrajhar
Chandrapara, Kokrajhar (BTAD)
Assam -783370, INDIA
Ph.no: +91-3661-218250
E-mail.: medalson@bbec.ac.in

sd/-
Principal
Bineswar Brahma Engineering College
Kokrajhar
Dated 28th June, 2018

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- Copy to 1) CPIU and SPIU for kind information
2) TPO of state engineering colleges for wide circulation
3) Employment bureau of the Kokrajhar district
4) One national and local newspaper for wide publicity

Principal
Bineswar Brahma Engineering College